BASIC DEGREE REQUIREMENTS IN SOCIAL WORK
BACHELOR OF SOCIAL WORK (BSW) DEGREE

The BSW degree program is an entry level, professional program accredited by the Council of Social Work Education

General University Requirements:

1. Acceptance into the University by completing an application to UCF.
2. Completion of AA (The Associate of Arts Degree) from a Florida Community or State College or UCF General Education Program and the Gordon Rule.

Note: Transfer students admitted to the School of Social Work who wish to substitute courses taken at other colleges for courses required by UCF’s General Education Program must have their petition for course credit approved by the Academic Services, (407)-823-2691, www.academicservices@ucf.edu. Please see the UCF Catalog for a description of the UCF General Education Program.

Policy & Admission Requirements to the School of Social Work:

To be admitted into UCF’s undergraduate social work program, students must be willing to work directly with and on behalf of diverse populations. These include adult men and women, persons of African, Asian, Hispanic, or multi-cultural decent, children, persons with disabilities, older adults, gay, lesbian, bisexual and transgender individuals; or persons with HIV/AIDS or other physical, mental conditions and economically disadvantaged individuals. Social work students also are expected to provide services through a variety of helping strategies including but not limited to: assessments, contracting, home visits, office interviews, individual, family, group counseling, referrals, case management, community evaluations, grant writing, advocacy, education and follow-up.

Students, who in the judgment of the faculty are unwilling or unable to meet these expectations, may be denied admission or later may be dismissed from the program.

1. Gain Acceptance into the University of Central Florida.
2. Obtain a minimum of “C” (2.5) Grade Point Average.
3. Complete a declaration of major form indicating Social Work as the major field of study.
4. Complete the BSW Program prerequisites prior to admission to the major. These include:
   a. POS 2041     American National Government
   b. BSC 1005     Biological Principles
   c. PSY 2012     General Psychology
   d. SYG 2000     General Sociology
   e. ECO 2013/2023 Macroeconomics or Microeconomics
5. Submit a separate application to the School of Social Work BSW Program
6. One letters of recommendation, from a college instructor or supervisor with place of employment or volunteer experience. The letter should be addressed to the BSW Program Coordinator and submitted with your application.)

Note: Students are admitted to the Bachelor of Social Work (BSW) degree program in the summer and fall terms, only. If students begin UCF in spring semester, they may take a social work elective and one (1) core course with the program coordinator’s permission.

Prospective or newly admitted undergraduate students need to schedule an appointment with the (BSW) Undergraduate Program Advisor to review course requirements and expectations of the program. This appointment is an appropriate time for the student to explore with the Undergraduate Program Advisor his/her reasons for pursuing Social Work as a career.
Students who have a misdemeanor or a felony conviction MUST schedule an appointment with the BSW Program Coordinator to discuss the nature of the conviction. However, this does not automatically preclude your admission to the Social Work Program.

Admission Decisions:

Admission decisions are made by the BSW Admissions Committee in consultation with the BSW Program Coordinator and the Director of the School of Social Work. A student may appeal a decision by following the procedures outlined in the Policy on Appealing Admission to Program found in the BSW STUDENT HANDBOOK.

Status as “Pending Social Work Student”:

A student who does not meet the above admission requirements may be registered as a “Pending Student.” Pending students are permitted to register for two (2) social work courses: SOW 3104 Human Behavior and Social Environment – I, and SOW 3284 Social Work Perspectives on Social Justice. MyUCF will not allow pending students to register for other social work courses. Students who are pending need to contact the BSW Program Advisor to discuss their situation, follow up on class registration, and update the degree plan. When all requirements for admission are met, the pending student must initiate the review process to change his/her status to Social Work Major by contacting the BSW Program Advisor. At that time, a change of major form must be completed by the student. The Office of Undergraduate Student Support will be notified to update the student’s major status. They will subsequently contact the student through knights e-mail to complete another form online. Once this is completed, the status change will occur.

Provisional Admission:

Provisional applicants are accepted secondary to the student’s GPA falling below the required 2.5. The School of Social Work provides for admission exceptions of up to 10% of the number of undergraduate students regularly admitted to the BSW Program. These exceptions will be drawn from the pool of students who apply and meet the criteria established for consideration as a provisional student.

Social Work Program Substitutions:

Requests for course substitutions of social work prerequisites and requirements are reviewed and approved by the BSW Program Coordinator. (UCF Social Work students are not given course credit for life experience or previous work experience). Upon approval of the course substitution, a request form is completed by the BSW Program Advisor and sent to the Office of Undergraduate Student Support for entry into computer file. A copy of the request form also is filed in the student’s folder in the School of Social Work.

If a student has completed social work courses from an accredited School of Social Work, you will be required to submit a course description and/or syllabi for each course to verify the completion and that it coincides with the UCF School of Social Work curriculum.

Policy on Student Retention in BSW Program:

For a student who wishes to remain as a candidate for the bachelor degree, he/she must:

1. Earn a grade of “C” or better in each required course for the social work major.
3. Demonstrate particular personal and professional qualifications: intelligence; initiative; social concern; appreciation for differences in others; self-awareness; problem solving ability; ease in relating with others; a willingness to work directly with and on behalf of diverse populations (adult men and women, persons of African, Asian, Hispanic, or multi-cultural decent, children, persons with disabilities, older adults, gay, lesbian, bisexual and transgender individuals; or persons with HIV/AIDS or other physical, mental conditions and economically disadvantaged individuals) and the proclivity and skills to provide services through a variety of helping strategies, including, but not limited to: assessments; contracting; home visits; office interviews; individual, family, and group counseling; referrals; case management and community evaluations; grant writing; advocacy; education; and follow-up.
4. Meet with an assigned social work advisor prior to registration each term to review courses, progress and professional advisement.
5. Maintain an overall grade point average of 2.5 in the major for entry into field education and to graduate. Students who, in the judgment of the faculty, are unwilling or unable to meet these expectations may be dismissed from the program. Students who did not reveal criminal convictions at the time of application may also be dismissed. Retention decisions outlined in the Admissions Retention and Dismissal policies are outlined in the BSW STUDENT HANDBOOK.

Policy on Cultural Studies/Foreign Language:

Social work students who have met the University’s Foreign Language Admission Requirement (see the UCF Catalog, http://www.catalog.sdes.ucf.edu) may meet the social work Cultural Diversity Requirement by earning six credit hours of cultural diversity courses from the undergraduate catalog that include content related to race, ethnicity, culture, religion, sexual orientation, disability, etc. An example listing of the accepted courses can be e-mailed, found in the social work website or in the Social Work Office.

Schedule of Study: Full-Time Program

Points to keep in mind:
1. Courses are offered only during specified semesters. (A limited number of courses may be available during summer semester).
2. Courses should be taken sequentially and only when prerequisites have been met.
3. **ALL REQUIRED SOCIAL WORK COURSES ARE EXPECTED TO BE COMPLETED PRIOR TO THE INTERNSHIP** i.e., Field Education and Field Seminar).
4. The internship is offered only in the Spring Semester for full time students and Spring & Summer for part time.
5. Two electives must be a social work elective: GEY 3001, SOW 3740, SOW 4283, SOW 4322, SOW 4602, SOW 4645; SOW 4650, SOW4654, SOW 4673; or, SOW 4705, SOW 4706, SOW 4754, SOW 4794.

<table>
<thead>
<tr>
<th>Summer Semester – Junior Year</th>
<th>Credits</th>
<th>Summer Semester – Senior Year</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>Course</td>
<td></td>
<td>Course</td>
<td></td>
</tr>
<tr>
<td>SOW 3104 Human Behavior &amp; Social Environment HBSE-I</td>
<td>3</td>
<td>SOW 3620 Culturally Competent Social Work Practice</td>
<td>3</td>
</tr>
<tr>
<td>SOW 3300 Practice I: Understanding Generalist Practice</td>
<td>3</td>
<td>SOW 4343 Macro-Level Roles &amp; Interventions</td>
<td>3</td>
</tr>
<tr>
<td>SOW 3620 Culturally Competent Social Work Practice</td>
<td>3</td>
<td>SOW xxxx Elective (if needed)</td>
<td>3</td>
</tr>
<tr>
<td>SOW xxxx Elective if needed</td>
<td>3</td>
<td>Total Hours if Needed</td>
<td>12-15</td>
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<table>
<thead>
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<th>Fall Semester – Junior Year</th>
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<tbody>
<tr>
<td>Course</td>
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<td>Course</td>
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</tr>
<tr>
<td>SOW 2020 Careers in Creating Social changes</td>
<td>3</td>
<td>SOW 4232 Social Welfare Policies &amp; Issues</td>
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<tr>
<td>(not required)</td>
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<td>SOW 4730 Documentation in Social Work Practice</td>
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<tr>
<td>SOW 3104 Human Behavior &amp; Social Environment HBSE - I</td>
<td>3</td>
<td>SOW 4341 Micro-Level Roles &amp; Interventions</td>
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<td>SOW 3284 SW Perspectives on Social Justice</td>
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<td>SOW 4343 Macro-Level Roles &amp; Interventions</td>
<td>3</td>
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<tr>
<td>SOW 3300 Practice I: Understanding Generalist Practice</td>
<td>3</td>
<td>SOW xxxx Extra Elective if needed</td>
<td>3</td>
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<td>STA 2014 Principles of Statistics or STA 2023</td>
<td>3</td>
<td>Total Hours if Needed</td>
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<tr>
<td>SOW xxxx Elective if needed</td>
<td>3</td>
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<td>12-15</td>
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<td>Course</td>
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</tr>
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<td>SOW 3111 Human Behavior &amp; Social Environment HBSE– II</td>
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<td>SOW 4510 Field Education</td>
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<td>SOW 3352 Practice II: Interpersonal Skills</td>
<td>3</td>
<td>SOW 4522 Field Education Seminar</td>
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<td>SOW 3401 Social Work Research</td>
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<td>SOW 3620 Culturally Competent Social Work Practice</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>SOW xxxx Elective if needed</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Hours if Needed</td>
<td>12-15</td>
<td></td>
<td></td>
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</table>
Schedule of Study: Part – Time Program

Points to keep in mind:

1. Courses are offered only during specified semesters. (A limited number of courses may be available during summer semester.)
2. Courses should be taken sequentially and only when prerequisites have been met.
3. ALL REQUIRED SOCIAL WORK COURSES ARE EXPECTED TO BE COMPLETED PRIOR TO THE INTERNESHIP (i.e., Field Education and Field Seminar).
4. The internship is offered only in the Spring Semester for full time students and Spring & Summer for part time.
5. Two electives must be a social work elective: GEY 3001, SOW 3740, SOW 4148, SOW 4283, SOW 4322, SOW 4602, SOW 4645; SOW 4650, SOW 4654, SOW 4673; or, SOW 4705, SOW 4706, SOW 4754, 4794.

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<tr>
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<td>3</td>
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<tr>
<td>SOW 3620</td>
<td>Culturally Competent Social Work Practice</td>
<td>3</td>
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<tr>
<td></td>
<td>Extra Elective if needed</td>
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<tr>
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<th>Credits</th>
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<tr>
<td>SOW 3104</td>
<td>Human Behavior &amp; Social Environment HBSE I</td>
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<tr>
<td>SOW 3284</td>
<td>SW Perspectives on Social Justice</td>
<td>3</td>
</tr>
<tr>
<td>STA 2014</td>
<td>Principles of Statistics or STA 2023</td>
<td>3</td>
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<tr>
<td></td>
<td>SOW 3111 Human Behavior &amp; Social Environment HBSE II</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>SOW 3401 Social Work Research</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>SOW xxxx Extra Elective if needed</td>
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<table>
<thead>
<tr>
<th>Course</th>
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<td>SOW 3300</td>
<td>Practice I: Understanding Generalist Practice</td>
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<td>SOW 3620</td>
<td>Culturally Competent Social Work Practice</td>
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<tr>
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<tr>
<td>SOW 4232</td>
<td>Social Welfare Policies &amp; Issues</td>
<td>3</td>
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<tr>
<td>SOW 4730</td>
<td>Documentation in SW Practice</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Extra Electives if needed</td>
<td></td>
</tr>
<tr>
<td></td>
<td>SOW 3352 Practice II: Interpersonal Skills</td>
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</tr>
<tr>
<td></td>
<td>SOW xxxx Extra Elective if needed</td>
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<tr>
<td>SOW 4343</td>
<td>Macro-Level Roles and Intervention</td>
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<td>SOW 4941 Internship</td>
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<td>SOW 4522 Internship</td>
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<td>SOW 4515 Field Education Seminar Part-Time</td>
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<tr>
<td>SOW 4341</td>
<td>Micro-Level Roles &amp; Interventions</td>
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<tr>
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<td>SOW 4941 Internship</td>
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<tr>
<td></td>
<td>SOW 4522 Internship</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>SOW 4515 Field Education Seminar Part-Time</td>
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<tr>
<th>Course</th>
<th>Summer – Year 3</th>
<th>Credits</th>
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<tr>
<td>SOW 4515</td>
<td>Part-time Field Education</td>
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<tr>
<td>SOW 4941</td>
<td>Internship</td>
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</table>

This recommended schedule has been developed for who wish to complete only a few University requirements each semester.

Advisement:

Each social work major is assigned to the Social Work Program Advisor by the Undergraduate BSW Program Coordinator. You will retain your advisor throughout the baccalaureate program, unless a change is needed. Faculty members also post their office hours on or near their office doors (minimum of five (5) hours per week). If you cannot meet with your advisor during office hours, you will need to schedule an appointment by phoning or e-mailing your advisor or talking directly with him or her. If scheduling remains difficult, the BSW Program Coordinator is available. You are expected to use advisement to plan your academic career, to examine your motivation and the appropriateness of your career goals, to select courses prior to registration, to review progress toward graduation and to discuss any concerns you may have. You are required to meet with your advisor at least once each semester.
**Financial Aid:**

There are a number of sources of financial assistance available to students. Many types of assistance require separate applications for each semester, while others allow for the application for both semesters to be submitted at the same time. Information can be obtained from the Office of Student Financial Assistance located in Millican Hall. You may contact them by phone (407) 823-2827 or website (http://finaid.ucf.edu/).

**Scholarship Program:**

To help aid students in achieving a degree in the field of social work from the University of Central Florida, the School of Social Work offers several scholarships. All students within the school are encouraged to apply by submitting an application that is available on the Foundation website. For the most complete, up-to-date scholarship information, visit [http://www.cohpa.ucf.edu/scholarships/](http://www.cohpa.ucf.edu/scholarships/). Applications for all the following scholarships have a due date of no later than September 30th for each calendar year. List of Scholarships are as follows: Patricia Barnes Memorial Endowed Scholarship, Dawn Brett Memorial Scholarship, Marlene Richmond Quasi-Endowed Scholarship, Judith G. Thames Scholarship, and Cheryl Evans Green Scholarship. (All scholarships require an application and essay.)

**BSW Student Association:**

The School of Social Work is committed to assisting students enhance their learning, network with the community, and provide community service to human service agencies. In order to accomplish this we have a strong student association that meets regularly to schedule the programs requested. Previous activities included educational programs and community service projects like the Gift Giving Tree during the holidays and our food drive. Students have also enjoyed having socials (bowling), helping to coordinate the end of the year graduation/celebration for graduating students and facilitating attendance in Tallahassee for Social Work Educational Advocacy Day. Think about becoming active.

**Phi Alpha Social Work Honor Society/Nu Phi Chapter:**

The Nu Phi Chapter of the Phi Alpha National Social Work Honor Society was established at UCF in the fall of 2006. Its mission is to recognize and promote scholastic achievement among students and faculty in the undergraduate or graduate social work program at the University of Central Florida. The following are the minimum requirements for recommendation for membership: a declared social work major of at least sophomore status, completed 8 semester (credit) hours or 12 quarter hours of required social work courses, a University GPA of 3.0 (4.0 scale) and a social work GPA of 3.25 One time national dues and yearly chapter dues are the member’s responsibility. Members in good standing may wear the Phi Alpha medallion with graduation regalia. You may contact the society at estana@cfl.rr.com

**HONORS in the MAJOR**

The Burnett Honors College coordinates the Honors in the Major (HIM) Program, which is designed to encourage the best juniors and seniors to undertake original and independent work in their major field. Working closely with a faculty committee, students design an Honors thesis or project. The committee consists of a faculty mentor from the student’s major program or department who serves as the Thesis Committee Chair, a second faculty member from the student’s major program or department, and a third faculty member from another program or department for a total of three committee members. Additional committee members may be added in consultation with the Thesis Committee Chair (Honors College Handbook, [http://www.honors.ucf.edu](http://www.honors.ucf.edu)).
Certificate and Minor in Aging Studies

In recognition of the special needs of the older adults in Central Florida, the school offers a 15-credit (18 credits for the minor) interdisciplinary program open to all students in any major as well as non-degree seeking students. This certificate prepares students for careers in applied gerontology, research, public service or for graduate training. Courses focus on the physiological, psychological, sociological, environmental, cultural, legal-ethical and public policy issues affecting older adults. Students majoring in health professions, biomedical sciences, criminal justice and legal studies, hospitality management, psychology, social work, nursing, sociology, business, exercise science, physical education, communication sciences and disorders or education find study of the aging process especially helpful. (The certificate may be completed as a fully web-based program.) A required internship, along with course options that include service-learning activities, complements the web-based course of study.

<table>
<thead>
<tr>
<th>Credit Hour Requirements</th>
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<tbody>
<tr>
<td>Required Courses</td>
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<tr>
<td>GEY 3001</td>
<td>Gerontology: Interdisciplinary Overview 3 hours</td>
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<table>
<thead>
<tr>
<th>Required Internship: (Select one)</th>
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<tbody>
<tr>
<td>SOW 4510 or SOW 4941</td>
<td>Field Education (for full-time students) or Field Education (for part-time students over two semesters) 9 hours</td>
</tr>
<tr>
<td>HSA 4941</td>
<td>Health Services Internship 3 hours</td>
</tr>
<tr>
<td>PSY 3951</td>
<td>Psychology Internship 3 hours</td>
</tr>
<tr>
<td>SYP 4941</td>
<td>Sociology Internship 3 hours</td>
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<table>
<thead>
<tr>
<th>Electives</th>
<th>9 hours</th>
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</thead>
<tbody>
<tr>
<td>Students select three additional courses for the certificate or four for the minor from the following: (minimum of two courses from each college for the minor).</td>
<td></td>
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*College of Health and Public Affairs*

<table>
<thead>
<tr>
<th>College of Health and Public Affairs</th>
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<tbody>
<tr>
<td>HSA 4220</td>
<td>Long Term Patient Management</td>
</tr>
<tr>
<td>HSA 3222</td>
<td>Long Term Care &amp; Administration</td>
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<tr>
<td>HSC 4564</td>
<td>Health Care Needs of the Elderly</td>
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<tr>
<td>NUR 4286</td>
<td>Gerontologic Nursing</td>
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<tr>
<td>PLA 4530</td>
<td>Legal Issues of the Elderly</td>
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<tr>
<td>SOW 4645</td>
<td>Social Services for the Elderly</td>
</tr>
<tr>
<td>SOW 3740</td>
<td>Social Work Practice with Loss of Life’s Transitions</td>
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*College of Arts & Sciences*

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<tbody>
<tr>
<td>DEP 3464</td>
<td>Psychology of Aging</td>
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<tr>
<td>SYP 4730</td>
<td>Patterns of Aging in Society</td>
</tr>
<tr>
<td>GEY 5007*</td>
<td>Women and Aging</td>
</tr>
<tr>
<td>SYP 4732</td>
<td>Minority Aging</td>
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*Open to undergraduates with senior standing*

**Other Requirements**

- A minimum GPA of 2.0 is required in all courses used to satisfy the minor.
- Grades less than “C” (2.0) are not accepted.
- At least 12 hours used in the certificate must be earned at UCF within the department.
- No credit by exam (TSD, Military credit) may be used.
- Independent Study cannot be used towards the minor.

For further information please contact:

Ms. Robin M. Kohn, MSW, LCSW
BSW Program coordinator/Associate Instructor
407-823-2967
robin.kohn@ucf.edu

Dr. Denise Gammonley
407-823-2215
denise.gammonley@ucf.edu
Children’s Services – Certificate

This certificate is awarded only to students in the undergraduate social work program. The Children’s Services Certificate is designed to help students learn about the various components of the child welfare system and how that system impacts children and families. Students are prepared to identify child welfare problems such as child abuse and neglect experienced by children and families and are taught basic skills in working with families and the child welfare system. The certificate includes both classroom academic work and a specialized field internship. The program is a joint effort between the Schools of Social Work in Florida and the Department of Children and Families to improve services to children and their families. Certificates will be awarded only at the time of degree completion.

Certificate Admission Requirements
- Must be a BSW major.

Certificate Requirements
- Placement with the Department of Children and Families- Working with child welfare or placement in an agency that serves children.
- Students need to discuss their interest in the certificate with the field office while arranging for their BSW placement.

Required Courses
- SOW 3352 Practice II: Interpersonal Skills in Social Work: 3 hrs.
- SOW 4654 Children’s Services 3 hrs.
- SOW 4650 Child Abuse: Treatment and Prevention 3 hrs.
- SOW 4510 Field Education or (full-time students ONLY) 9 hrs.
- SOW 4941 Internship (part-time students over two semesters) 9 hrs.

Total Semester Hours Required 18 hrs.

Contact:
Robin M. Kohn, MSW, LCSW
BSW Program Coordinator/Associate Instructor
407.823.2967
robin.kohn@ucf.edu

For further information:
College of Health and Public Affairs
School of Social Work, Health and Public Affairs I, Room: 204

For advising services:
Office of Undergraduate Students Services
407.823.0010
www.cohpa.ucf.edu/undergraduate-services/

For information on the undergraduate application process and Scholarships:
UCF Undergraduate Admissions
407.823.3000
www.admissions.ucf.edu/

UCF Office of Student Financial Assistance
407.823.2827
http://finaid.ucf.edu

Other resources:
Florida Chapter of the National Association of Social Workers (NASW)
www.naswfl.org

Association for Community Practice and Social Administration (ACOSA)
www.acosa.org/
Nonprofit Management/National Certification in Nonprofit Management - Minor

The Nonprofit Management Minor at the University of Central Florida will provide interdisciplinary classroom experience and experiential learning opportunities for students planning a career as a nonprofit professional. If all of the following requirements are met (including “Other Requirements”), the student can earn both a minor and National Certification from the Nonprofit Leadership Alliance.

Minor Admission Requirements
• None

Minor Requirements
• Students must earn a “C” (2.0) or better in each course in the minor.

Prerequisite Courses
• None

Required Courses
(9 hrs)
1. PAD 3930 Nonprofit Leadership Seminar 1 hr
2. PAD 4948 Nonprofit Management Internship 3 hrs
3. PAD 4144 Nonprofit Organizations 3 hrs

1 One credit hour course repeated three semesters.
2 Internships within other programs may be accepted with prior approval of Nonprofit Leadership Alliance advisor.

Restricted Electives
(9 hrs)
• Student can earn the remaining 9 credit hours by pursuing either the Generalist Emphasis or the Public Affairs Emphasis. The requirements for each are as follows:

Generalist Emphasis
• Choose at least one course from each of the following three groups

Select 1: 3 hrs
• Group I: Nonprofit Accounting & Financial Management and Planning & Evaluation
  1. ACG 2021 Principles of Financial Accounting or 3 hrs
  2. ACG 2071 Principles of Managerial Accounting or 3 hrs
  3. MAN 3025 Management of Organizations or 3 hrs
  4. PAD 4131 Public Sector Project Management or 3 hrs
  5. PAD 4204 Fiscal Management or 3 hrs
  6. PAD 5850 Grant and Contract Management or 3 hrs
  7. SOW 3401 Social Work Research or 3 hrs
  8. PAD 4153 Planning and Improvement for Public Organizations or 3 hrs
  9. PAD 4325 Program Evaluation for Public and Nonprofit Organizations 3 hrs

Select 1: 3 hrs
• Group II: Human Development and Human Resources Development and Volunteerism
  1. MAN 3301 Management of Human Resources or 3 hrs
  2. MAN 4101 Human Relations in Management or 3 hrs
  3. MAN 4320 Human Resources Recruitment and Selection or 3 hrs
  4. PAD 4414 Human Resource Administration or 3 hrs
  5. PAD 4418 Volunteer Management or 3 hrs
  6. SOW 3284 Social Work Perspectives on Social Justice or 3 hrs
  7. SOW 3104 Assessing I: Human Development or 3 hrs
  8. DEP 2004C Developmental Psychology or 3 hrs
  9. DEP 3464 Psychology of Aging or 3 hrs
  10. EDG 4941 Directed Field Experience 1 hr

Select 1: 3 hrs
• Group III: Communication & Marketing and Fund Raising Principles & Practices
  1. COM 3110 Business and Professional Communication or 3 hrs
  2. GEB 3031 Cornerstone: Professional Skills for Business or 3 hrs
  3. MAR 3023 Marketing or 3 hrs
  4. MAR 3641 Marketing Intelligence or 3 hrs
MAR 4803 Marketing Management or 3 hrs
PAD 4147 Resource Development in the Nonprofit Sector or 3 hrs
1 SOW 3352 Practice II: Interpersonal Skills in Social Work: or 3 hrs
SPC 3301 Interpersonal Communication 3 hrs
1 Course has prerequisites or may be open to students in that major only. Please see catalog for details.

Public Affairs Emphasis
9 hrs
- Choose at least 3 courses from the following:
  PAD 4148 Volunteer Management 3 hrs
  PAD 4153 Planning and Improvement for Public Organizations 3 hrs
  PAD 4131 Public Sector Project Management 3 hrs
  PAD 4147 Resource Development in the Nonprofit Sector 3 hrs
  PAD 4204 Fiscal Management 3 hrs
  1 PAD 4223 Public Budgeting: Skills and Techniques 3 hrs
  1 PAD 4253 Community & Economic Development 3 hrs
  1 PAD 4325 Program Evaluation for Public and Nonprofit Organizations 3 hrs
1 Course has prerequisites or may be open to students in that major only. Please see catalog for details.

Foreign Language Requirements
None

Total Semester Hours Required
18

Other Requirements
- Enrollment in Nonprofit Leadership Alliance Program through Nonprofit Leadership Alliance program office.
- Attendance at one national Alliance Management/Leadership Institute (additional fees).
- Membership in UCF Nonprofit Management Student Association.
- Students must earn a “C” (2.0) or better in each course in the minor

Contact:
Dr. Stephanie Krick
Public Administration
HPA-2, room 234
407-823-0661
Stephanie.krick@ucf.edu
BSW COURSE DESCRIPTIONS

SOW 3104 Human Behavior and Social Environment - I  
Skill development in assessing ‘person-in-environment’ throughout the life cycle. Study of the interaction of bio-psychosocial, cultural, and systemic influences on human functioning. Open to non-majors and pending social work majors.

SOW 3111 Human Behavioral and Social Environment - II:  
Development of skills in assessing families, groups, organizations, and communities, their impact on human functioning, and their potential for providing social support.

SOW 3284 Social Perspective on Social Justice:  
Study of social welfare, programs and services, including forces affecting changes in societal responses to human needs. Open to non-majors and pending social work majors.

SOW 3300 Practice I: Understanding Generalist Practice:  
Provides a study of social work functions, knowledge, values, ethics and skills from a generalist practice model. It offers an overview of generalist practice, and provides the opportunity to develop the ability to use this model of practice.

SOW 3352 Practice II: Interpersonal Skills:  
PR: SOW 3300: Study and practice of interviewing, group leadership, written communication, and oral presentations, in consensual as well as conflictual contexts of social work.

SOW 3401 Social Work Research:  
PR or CR: STA 2014 or Equivalent: Study of quantitative and qualitative methods of building knowledge for social work and the ethical use of research in professional practice.

SOW 3620 Culturally Competent Social Work Practice:  
PR: SOW 3284, SOW 3300 and SOW 3104: Study of oppressed groups and relevant social work interventions skill development in work with, and on behalf of, people of minority groups.

SOW 4232 Social Welfare Policies and Issues:  
PR: SOW 3284 or equivalent. Development of skills needed to critically analyze social welfare goals, structures and practices. Proposes improvements in societal resource systems.

SOW 4341 Micro-Level Roles and Interventions:  
PR: SOW 3300, SOW 3352. Study and simulated practice of roles and tasks in systemic problem solving with individuals, families, and supportive and remedial groups.

SOW 4343 Macro-Level Roles and Interventions:  
PR: SOW 3300, SOW 3352. Study and simulated practice of roles and tasks in systemic problem solving to obtain and improve social welfare resources within organizations and communities.

SOW 4730 Documentation in Social Work Practice  
ST: PR: Sow 3300 and SOW 3352. For Social Work majors only. Documentation skills for the delivery of social work services in various agency settings.

SOW 4510 Field Education:  
PR: Completion of required courses in the major: and a 2.5 GPA in the major. CR: SOW 4522. Supervised learning experiences in agencies, which relate social work practice theory, involving 420 clock hours in the field.

SOW 4941 Internship (Part-Time Students Only) (Spring)  
5 hours

SOW 4941 Internship (Part-Time Students Only) (Summer)  
4 hours

SOW 4515 Part-time Field Education Seminar:  
(Part-Time Students Only)  
PT: Completion of required courses in major: CR: SOW 4941. Weekly seminar to examine the field experience and to relate theory with practice situations.

SOW 4515 Part-time Field Education Seminar:  
(Part-Time Students Only)  
PT: Completion of required courses in major: CR: SOW 4941. Weekly seminar to examine the field experience and to relate theory with practice situations.

SOW 4522 Field Education Seminar:  
PR: Completion of required courses in major: and a 2.5 GPA in the major. CR: SOW 4510. Weekly seminar to examine the field experience and to relate theory with practice situations.

STA 2014 or STA 2023 Principles and/or Methods of Statistics:  
Introduction to statistical concepts in modern society. Basic principles, frequency distributions, measures of location and dispersion, probability, statistical inference. Course is graded with an “A”, “B”, “C”, “NC”, and “F”. (Required either Fall or Spring following admission, if not already completed.)
Electives:

**GEY 3001 Gerontology: An Interdisciplinary Overview:** Study of aging from an interdisciplinary perspective.

**SOW 3740 Social Work Practice with Loss & Life’s Transitions** 3 hours
A wide range of losses across the life span will be presented from a strengths perspective.

**SOW 4148 Introduction to Military & Veteran Cultural for Social Work Practice** 3 hours
An introduction to military life providing specific ways to better understand, communicate, and effectively interact with military, veterans, and their families.

**SOW 4283 Social Work and The Law** - This course provides students with an orientation to the legal system, with particular focus on the roles that social workers may play within courts and other legal processes. In particular, this course will help students navigate the law and legal systems pertaining to family law, criminal law, mental health, and child welfare.

**SOW 4322 Social Work Practice with Groups** 3 hours
This course is designed to provide the theories and skills of generalist social work practice with small groups in a wide range of social service agencies and with a diverse client population.

**SOW 4602 Social Work in Health Settings** 3 hours
Study of social work roles, interventions, and issues related to helping clients in health settings.

**SOW 4645 Social Services for the Elderly** 3 hours
Development of interventive skills for obtaining, providing, and improving social services on behalf of elderly persons and their families.

**SOW 4650 Child Abuse: Treatment & Prevention** 3 hours
The social worker’s role and interventions with victims of child abuse and their family members.

**SOW 4654 Children's Services** 3 hours
Study of societal responses to children's needs. Development of skills for preventing family breakdown, placing children in alternative care, and reuniting children with their families.

**SOW 4673 Social Work Practice: The Lesbian, Gay, Bisexual, and Transgendered (+) Experience** 3 hours
Sexual orientation and cultural diversity, policies and resources affecting gay and lesbian people, community based therapeutic and preventative interventions with gay and lesbian clients.

**SOW 4705 Prevention & Treatment of Adolescent Substance Abuse** 3 hours
An in depth review of prevention, intervention and treatment, recovery and relapse issues, public policies regarding adolescents with substance abuse problems.

**SOW 4706 Interventions with Substance Abusers** 3 hours
Strategies for working with persons who abuse drugs, alcohol, and other substances.

**SOW 4754 Forensic Social Work Theory and Practice** 3 hours
An introduction to the theories and practice of forensic social work. The course focuses on roles, ethics, skills, and functions of the social worker in forensic practice as well as theoretical frameworks for forensic practice in social work.

**SOW 4794 Social Work Practice with Immigrants and Refugees** - This course examines social work practice with immigrants and refugees, specifically addressing social policies, programs and legal issues impacting this population from national and international perspectives. This course will examine the diversity of immigration experiences, international refugee situations, acculturation and family dynamic processes, transnational immigrants, inter and intra ethnic tensions, cultural competence in social work interventions and specific issues of oppression and social justice that face refugees and immigrants.

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