

STATISTICAL ASSISTANCE WORK ORDER FORM

DATE SUBMITTED:

NAME:

EMAIL ADDRESS:

OFFICE PHONE NUMBER:

OFFICE LOCATION:

PROJECT TITLE:

SOURCE OF FUNDING OR SPONSORED RESEARCH (Charge to the Project Number):

_____ Yes (Project Number)

_____ No

WORK ORDER

1. STATISTICAL TASKS AND ANALYSIS

Describe: _____

Estimated Hours of Work: _____

2. SAMPLING AND POWER ANALYSIS

Describe: _____

Estimated Hours of Work: _____

3. DATA PROCESSING AND ASSISTANCE

Describe: _____

Estimated Hours of Work: _____

APPROVAL by: _____ Date: _____

GUIDELINES

OBJECTIVES:

In response to the faculty needs for statistical consultations, the COHPA Research Council recommended that a part-time OPS employee or student assistant be employed to provide statistical and computing assistance for the faculty. This hourly statistical consultant will assist in the following tasks:

1. Selecting parametric and/or non-parametric statistical analysis for the project
2. Preparing sampling design and power analysis for a research grant application
3. Handling computer files and data management problems with SAS/SPSS or other software
4. Performing appropriate statistical analysis of cross-sectional and/or longitudinal data.

This part-time OPS assistant/statistician will work 20 hours per week during the semester. He will be supervised by Associate Dean for Research.

PROCEDURES:

1. Submit the statistical assistance work order form to COHPA's Office of Research at COHPAResearch@ucf.edu and copy, Associate Dean for Research, Thomas.Wan@ucf.edu.
2. Set up an appointment to meet with the statistical consultant, xiaolin.wang@knights.ucf.edu to discuss the tasks and work hours required for the project.
Office Location: HPA 1, Rm 211A
3. Include the appropriate research project number (top of the STATISTICAL ASSISTANCE WORK ORDER FORM) to charge for the service fee (at \$14 per hour) if allowable per funded project guidelines.
4. Offer any feedback of the technical assistance provided.

The statistical and computing assistance is part of the research capacity and infrastructure building in COHPA. This initiative is continuing through summer 2016 on a trial basis. Should there be need for extending the service, the Research Council will review the progress or performance of the service in fall 2016 semester.